



PLAN COMMISSION/SIGN COMMITTEE MEETING MINUTES

Tuesday, November 10, 2015 5:00 p.m.

Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**
Plan Members Present: Dianne Reese, Bob Bosma, Scott Konkle, Mike Stutz, ElRoy Schreiner
Sign Members Present: Scott Konkle, Fran Schmitz, Barb Roepke, Thomas Konopka, and Richard Halfmann
Others Present: Cary Nate, Tom Baron, Jeff Dietz, Melissa Reese, Jeff Schroeder, Bob Depies, Gary Schwantes, Larry Sidman, Jones Signs, Scott Driskill, Scott Krebsbach, James Leavitt, Richard Griem, Brian Kornetzke, Randy Kornetzke, and Armando Cruz.

The meeting was called to order by presiding Chairperson Reese. It was duly noted that the meeting was properly announced. A motion was made by Bosma, seconded by Schreiner, and carried to approve the agenda as presented. A motion was made by Stutz, seconded by Halfmann, and carried to approve the minutes from the previous Plan Commission meeting. A motion was made by Konkle, seconded by Konopka, and carried to approve the minutes from the previous Sign Committee meeting.

Neither Public Participation nor communications occurred.

The Plan Commission and Sign Committee reviewed a Conditional Use request submitted by Jones Signs, De Pere, Wisconsin, to construct and erect a 10 x 36 foot double sided billboard at 1320 Milwaukee Drive. A motion was made by Plan Commission member Bosma, seconded by Schreiner, to recommend to the Common Council to deny the Conditional Use Permit Application as submitted by Jones Signs as the new zoning code will have new guidelines regarding billboards which will not be allowed, upon a call of the motion the motion passed with Schreiner, Konkle and Bosma voting aye and Stutz, and Reese voting nay. A motion was made by the Sign Committee member Roepke, seconded by Konopka, to approve the sign request as submitted by Jones Signs to construct a double sided billboard on Milwaukee Drive, upon a call of the motion the motion passed with Schmitz, Halfmann, Konopka, and Roepke voting aye and Konkle voting nay.

The Plan Commission reviewed a Conditional Use application request from Armando Cruz to open a used car lot on the back side of his property located at 2026 Wisconsin Avenue. A motion was made by Konkle, seconded by Bosma to approve the application with the condition that Cruz has to meet the rules and regulations of the City's building code and the rules established by the State of Wisconsin surrounding car lots, upon a call of the motion the motion failed with no votes being cast. A motion was made by Stutz, seconded by Schreiner, and carried to recommend to the Common Council to deny the application based on the property location which is adjacent to an alley and a residential neighborhood which will influence the safety of the neighborhood.

The Sign Committee reviewed the building permit as submitted by Melissa Reese on behalf of New Holstein True Value/Kona Ventures to install new signage on the building. A motion was made by Schmitz, seconded by Halfmann, and carried to approve the request.

The Plan Commission review the application for a variance as submitted by Melissa Reese on behalf of New Holstein True Value/Kona Ventures to construct a 62' x 32' shed on the property

located at 2210 Wisconsin Ave. A motion was made by Bosma, seconded by Konkle, and carried to recommend to the Board of Appeals to approve the variance request, Reese abstained from the vote.

Being no further business, the meeting adjourned.

Cassandra Langenfeld
City Clerk